



*Criti Care*

HEADQUARTERS  
386 Broadway, Suite 106  
Winnipeg, MB, Canada R3C 3R6  
204-989-3671

## An Extraordinary Career Demands Extraordinary Training

As practicing professionals in the field, our staff at Criti Care understand the high level of training paramedics require in order to meet the challenges they face in a fast paced and demanding environment. That is why, when it comes to the quality of training we provide there is no room for compromise. Our comprehensive and world class training gets the very best out of our students and we have over 25 years of history producing some of the very best paramedics in the province to prove it.



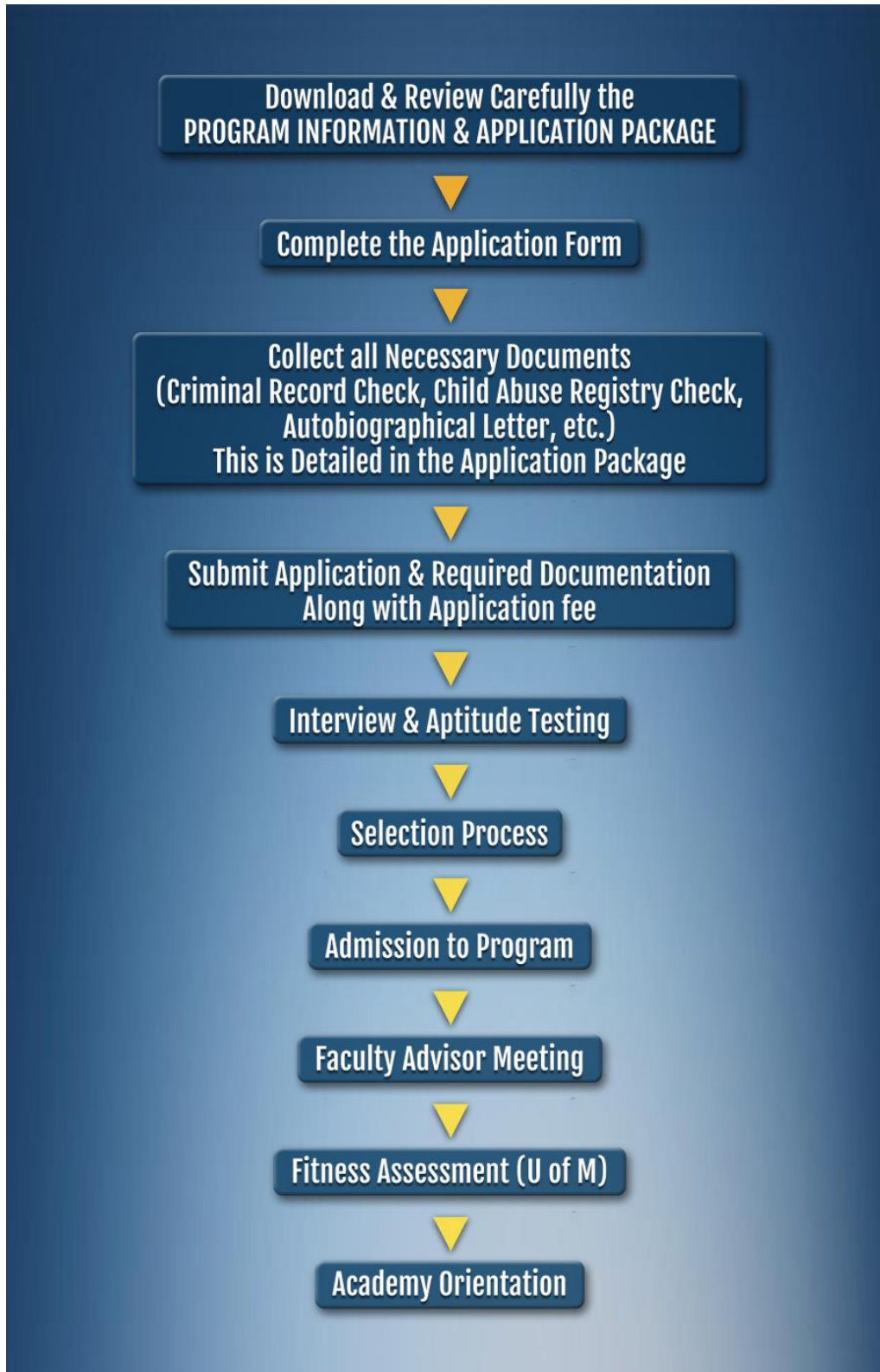
The Paramedic must be a confident leader who can accept the challenge and high degree of responsibility entailed in the position. The Paramedic must have excellent judgment, be able to prioritize decisions, act quickly in the best interest of the patient, be self disciplined, develop patient rapport, interview challenging patients and maintain safety. The Paramedic must be able to recognize and utilize communication unique to diverse multicultural groups and ages within those groups as well as being able to function independently at an optimum level in a non-structured environment that is constantly changing.

## Are you ready for the Challenge?

You will find the following information and documents in this application package:

- [Overview of the Application Process and Admission Steps](#)
- [Admissions Policy: criteria, prerequisites, general requirements and guide to completing your application](#)
- [Primary Care Paramedicine Application Form](#)
- [Application Checklist](#)
- [Immunization Verification Form](#)
- [Detailed information regarding program tuition, clinical practicum, materials](#)
- [Physical Fitness Assessment and Counseling](#)
- [Career information – roles, responsibilities, characteristics, licensing and employment](#)

## Overview of the Application Process and Admission Steps





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## ADMISSIONS POLICY

### GENERAL

- Start the application process early. Please allow 2-3 months to complete Criminal Record Check and Child & Adult Abuse Registry Checks.
- All required documents must be received before applicants will be considered for interviews, testing or entered into the application process.
- The Primary Care Paramedic Program has a competitive selection process based on a candidate's application and performance on our multiple interview and testing selection process. Criti Care does not maintain a waitlist for acceptance into the Paramedic Program. We will accept applications until the posted application deadline, then interview and test those applicants who have submitted all required documents and meet all pre-requisites.
- The Primary Care Paramedicine Program is taught at a university level, therefore it is incumbent upon the applicant to understand that the minimum qualifications set out herein reflects the academic background which we believe necessary to complete the program. Successful completion of this program requires meeting a high academic standard, successful field precepting, coupled with aptitude, diligent study, and effort.

### APPLICATION CRITERIA

Education -

- High school
  - One senior level credit in Biology (Grade 11 or Grade 12)
  - One senior level credit in Chemistry or Physics (Grade 11 or Grade 12)
  - One senior level credit in English (Grade 11 or Grade 12)

Please also submit recognized post-secondary education (Degree or Diploma)

- Manitoba Class 4 Driver's license
- Original Copy of Criminal Record Check (dated within 6 months of application)
- Original Copy of Adult & Child Abuse Registry Check (dated within 6 months of application)
- Handwritten Autobiographical Letter (see instructions below)
- Health Care Provider CPR certification with an issue date within one year of application
- Confirmation of Immunizations (see form at [www.criticareems.com](http://www.criticareems.com))
- Canadian Citizen or Permanent Resident

## **INSTRUCTIONS FOR AUTOBIOGRAPHICAL LETTER**

*Handwritten* autobiographical letter (2 pages, single spaced) outlining how/when the candidate has demonstrated characteristics or attributes such as: Commitment, dedication, critical thinking and decision making, accountability, professionalism, conflict resolution, overcoming adversity, public service.

## **ADDITIONAL SELECTION CRITERIA TO BE CONSIDERED**

- Previous academic achievements
- Score on Scholastic Achievement Test (administered at time of interview)
- Interviews which includes exploring the candidate's:
  - Research into field of Paramedicine
  - Knowledge of role/responsibilities of a Paramedic
  - Steps they have taken in preparing for admission to the program
  - Factors in their life they feel may be a barrier to success
  - Personal characteristics they feel would enhance their ability to be a Paramedic
  - The interviews will also evaluate the applicant's personal characteristics (non-cognitive attributes) important for success in Paramedicine and health sciences setting including Ethics, Accountability, Communication, Critical Reasoning Skills and Empathy. This interview method may also provide an opportunity for applicants to apply general knowledge and personal experiences to issues relevant to the society in which they live and the health care systems in which they hope to work.



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**PRIMARY CARE PARAMEDICINE PROGRAM**

**APPLICATION FORM**

**SEPTEMBER 2017 SESSION**

***APPLICATION DEADLINE JUNE 2, 2017***

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***NAME (please print):***

\_\_\_\_\_  
*SURNAME*

\_\_\_\_\_  
*GIVEN NAMES*

\_\_\_\_\_  
*BIRTHDATE (Day/Month/Year)*

\_\_\_\_\_  
*MANITOBA HEALTH PHIN (6 digits)*

***MAILING ADDRESS AND CONTACT INFORMATION:***

\_\_\_\_\_  
*MAILING ADDRESS (# AND STREET OR BOX NUMBER)*

\_\_\_\_\_  
*CITY*

\_\_\_\_\_  
*PROVINCE*

\_\_\_\_\_  
*POSTAL CODE*

\_\_\_\_\_  
*HOME PHONE (INCLUDE AREA CODE)*

\_\_\_\_\_  
*CELL PHONE (INCLUDE AREA CODE)*

\_\_\_\_\_  
*E-MAIL ADDRESS*

**EDUCATION / PREVIOUS TRAINING:**

Highest Level of Education Completed: \_\_\_\_\_

Degree/Diploma (Institution/Date/Program) \_\_\_\_\_

Other training (e.g. EMR, FireFighter) SPECIFY (may attach separate sheet)

Program \_\_\_\_\_ Date \_\_\_\_\_

Program \_\_\_\_\_ Date \_\_\_\_\_

CHECK BOX if you a member of the Canadian Armed Forces

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**FINANCIAL ASSISTANCE THROUGH CSL/STUDENT AID/EI:**

Have you applied for or are you considering funding through **Employment Insurance / Canada Student Loans / MB Student Aid** Yes  No

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**THIS APPLICATION IS FOR THE MARCH 2016 COHORT -**

**COURSE START DATE:** **September 5, 2017** – (Full Time)

**COURSE COMPLETION:** Estimated **June 15, 2018** (date may change due to clinical rotation scheduling and completion of required clinical competencies by individual student)

**COURSE LOCATION:** Didactic/simulation: Criti Care EMS Education Centre (191 River Avenue). Clinical placements – various locations in Manitoba and United States

**CLASS TIME:** Typically 8:30 a.m. - 4:30 p.m.

Selection for admission into the Primary Care Paramedicine Program is a competitive process. Applicants will be evaluated based on information contained in their application form, submitted transcripts and required documents, previous education or training, a scholastic level exam and interviews.

Interviews and testing will be conducted in the **first two weeks of June.**

All applicants will be notified by mail no later than **June 30, 2017** regarding their admission status. Accepted candidates will attend orientation and registration session in **August.**

- **I understand that my application will not be accepted for processing until the application form has been completed in its entirety.**
- **A true copy (or where required, originals or certified copies) of all required documents are enclosed**
- **The non-refundable application fee of \$50.00 is enclosed**
- **Withdrawal Policy: Withdrawal of application requires written notice forwarded to our Headquarters. There is no refund of application fee.**

I hereby affirm that all information provided, including this completed application, and all documents tendered in support of my application to be true and correct to the best of my knowledge.

DATE OF APPLICATION	APPLICANT'S SIGNATURE
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**APPLICATION MAY BE SENT BY MAIL (PRIORITY MAIL SUGGESTED) OR DELIVERED BY HAND TO:**

**CRITI CARE EMS  
EXECUTIVE OFFICES  
Suite 106 - 386 Broadway  
Winnipeg, Manitoba R3C 3R6**

**MARK ENVELOPE "PARAMEDIC APPLICATION"**



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## ***APPLICATION CHECKLIST***

- Application Form: *Completed in full and returned to Criti Care EMS by **June 2<sup>nd</sup>, 2017***
- Application Fee of *\$50.00 Cdn CHEQUE or MONEY ORDER*
- Copy of High School Transcript and Diploma, or Equivalency Certificate
  - (or copies of Post-Secondary or University Degrees and transcripts)

Students applying for admission should have the following high school courses:

- 1 Senior Level Biology Credit
- 1 Senior Level Chemistry or Physics (General or Advanced)
- 1 Senior Level English

For Adult Education Course information for upgrading to meet the above requirements

<http://www.edu.gov.mb.ca/k12/dl/iso/faq.html>

- Copy of your valid Manitoba Class 4 (or higher) Driver's License
- Clear Criminal Record Background Check through Winnipeg Police Service or RCMP **(Original Copy)** Dated within 6 months of application (apply early as this check can take 2-3 months)  
Available through WPS at 151 Princess Street (4<sup>th</sup> Floor) or your local RCMP detachment.
- Clear Child Abuse Registry Check **(Original Copy)** Dated within 6 months of Application.  
Available on 1<sup>st</sup> floor at 777 Portage Avenue, Winnipeg (apply early as this check can take 2-3 months)
  - [http://www.gov.mb.ca/fs/childfam/child\\_abuse\\_registry\\_form.html](http://www.gov.mb.ca/fs/childfam/child_abuse_registry_form.html)
- Clear Adult Abuse Registry Check **(Original Copy)** Dated within 6 months of Application.  
Available on 1<sup>st</sup> floor at 777 Portage Avenue, Winnipeg (apply early as this check can take 2-3 months)
  - [http://www.gov.mb.ca/fs/pwd/adult\\_abuse\\_registry.html](http://www.gov.mb.ca/fs/pwd/adult_abuse_registry.html)
- Copy of documentation supporting any indicated training or experience.
- Handwritten Autobiographical Letter (See Admissions Policy)
- Health Care Provider CPR certification with an issue date within one year of application
- Immunization Form - Please see the form provided (must be signed and dated by Physician or Healthcare Facility)



# CRITI CARE EMS – PARAMEDIC ACADEMY APPLICATION

## IMMUNIZATION VERIFICATION

Applicant's Name (please print) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Date of Birth (dd/mm/yy) \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

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Verification of either inoculation for the following OR laboratory testing confirming the presence of antibodies specific to the following diseases that would render appropriate immunity:

- MMR (Measles, Mumps, Rubella)
- Tdap Adult Dose (Tetanus, Diphtheria and Pertussis)
- VARICELLA (Chicken Pox)
- INFLUENZA (Recommended)
- POLIO (Recommended)
- HBV (Hepatitis B Vaccine) OR Hepatitis A & B Vaccine Combination

➤ Initial Injection Date: \_\_\_\_\_

➤ 1 Month Follow Up Dose Date: \_\_\_\_\_

➤ 5 – 6 Month Final Booster Date: \_\_\_\_\_

### TUBERCULOSIS:

Confirmation of either

- Negative 2 Step PPD (Mantoux) skin test for Tuberculosis
- Negative Chest X-ray for Tuberculosis (developed < 1year ago)

\_\_\_\_\_  
**Physician's Name  
(or other designated Healthcare Professional)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date of Affirmation**

\_\_\_\_\_  
**Name of Facility/Clinic**



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***PLEASE RETAIN FOLLOWING PAGES FOR YOUR RECORDS***

**Program Tuition**

*It is our policy to ensure that each student is aware of all tuition and material costs associated with their studies. The following are the current total program fees for Primary Care Paramedic Program.*

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**PROGRAM FEES paid on registration:**

• Tuition	\$ 5,900.00
• Resource Package & Uniform	\$ 1,611.05
• Clinical Fee (Malpractice insurance / student travel, health and accident insurance etc.)	\$ 485.00
• Gov. Manitoba Education & Training, Training Completion Fund	\$ 59.00
• U of M Library Resources	<u>\$ 50.00</u>
Total	\$ 8,105.05

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**PARAMEDIC UNIFORM INCLUDES**

- Two Uniform Pants,
- Two Uniform Shirts,
- One Pair EMS Footwear (boots),
- EMS Hi-Vis 3 in 1 Jacket,
- Two EMS T-Shirts,
- One EMS Sweatshirt,
- Personal Protective Equipment,
- Uniform Cresting,
- One Identification Card.

**\* Students must wear designated Paramedic uniform for all sections of training.**

Students will be sized for uniforms during the program orientation and registration.

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**A NOTE REGARDING CLINICAL PRACTICUM**

- Students are recommended to budget up to approximately **\$2,800.00** towards personal expenses associated with their field ambulance clinical practicum (travel, meals, lodging where required). In particular, September students are expected to participate in the opportunity to travel to Orlando, Florida and take part in a clinical practicum with Orange County Fire Rescue (estimated cost is \$1900.00).
- Costs associated with travel and accommodations during field internship will be the responsibility of the student.
- While most Clinical Practicum sites are based in Canada, there are also sites based in the United States. Therefore, travel to the United States will be required.
- A passport is mandatory for travel to the United States. The application procedure may be started online at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca). Note: It may take up to several months to process your application. Apply now!

**TABLET / COMPUTING ELECTRONIC REQUIREMENTS:**

**All students will be required to have the following for the duration of the program. This is used for electronic competency tracking in the program which runs on Apple and Android operating systems.**

- Apple iPad mini (recommended) or iPad running iOS 5.1.1 or above (the latest version is recommended) **or** an Android Tablet currently supporting Android Operating Systems Lollipop (5.0 - 5.1.1), Marshmallow (6.0 - 6.0.1), and Nougat (7.0 - 7.1.1). Please note Android KitKat (4.0 - 4.4.2) is not supported.
- An internet connection (to sync) either via WiFi or High-speed cellular (3G, 4G, Edge, etc.)
- Tablet Keyboard (recommended)

**CLINICAL PRACTICUMS**

The Primary Care Paramedicine Program is designed to provide students with a breadth of clinical experience. Students will attend EMS ambulance sites, community EMS sites, as well as the Emergency Department, Operating Room, and Post-Anesthesia Recovery.

Students are afforded the opportunity to experience a wide variety of patient encounters as well as exposure to different EMS system models, including public municipal EMS, private municipal EMS, hospital based EMS, rural EMS, and Fire-EMS integrated systems. All EMS field precepting takes place in services with which we have precepting and training agreements, including in Winnipeg, rural Manitoba, and some at sites in the United States.



It is entirely the student's responsibility to gain lawful entry into the United States for purposes of participating in assigned precepting and training. Neither Criti Care, nor those hospital, EMS and firefighter services with which we have precepting agreements have any control over who may be allowed entry to the U.S., nor the means to predetermine who may or may not be allowed entry. Students who are aware of a personal circumstance that may prevent them from lawfully entering the United States should seek independent, professional advice.

# Physical Fitness Assessment and Counseling

ONCE YOU HAVE BEEN ADMITTED INTO THE PARAMEDICINE PROGRAM, YOU WILL BE REQUIRED TO COMPLETE A PHYSICAL FITNESS ASSESSMENT AT THE UNIVERSITY OF MANITOBA.

Note this assessment will be scheduled AFTER you are accepted into the Program. The following is provided for information only:

## Paramedic Physical Fitness Assessment

### ***Policy and Procedure:***

A Paramedic Job Related Physical Fitness Assessment is done as part of the Criti Care EMS Primary Care Paramedic Program Enrolment. The testing is done by the University of Manitoba Faculty of Kinesiology and Recreation Management. All students enrolled in the Paramedic Program must complete the testing and return a copy of the completed testing certificate to Criti Care EMS prior to the start of the Paramedic Program. The testing is done for counseling purposes related to suitability for a career as a Paramedic. The university will provide counseling in any tested area that candidate has not demonstrated satisfactory performance in to allow the candidate to improve their abilities.

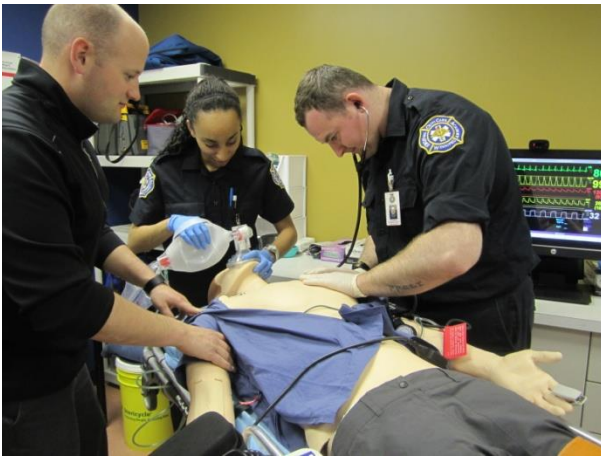
### ***Additional Information:***

Please go to: [http://umanitoba.ca/faculties/kinrec/recreationservices/occupation\\_paramedic.html](http://umanitoba.ca/faculties/kinrec/recreationservices/occupation_paramedic.html) for additional information about the physical testing and the scheduling of testing. The complete document detailing the testing process and candidate instructions is also available on our website.



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## An Extraordinary Career Demands Extraordinary Training

With more than 70% of all recent Winnipeg EMS hires being Criti Care grads, greater than half of Winnipeg EMS Paramedics (WFPS-WEMS) are now Criti Care alumni. In fact, over 500 Criti Care graduates can be found working throughout all Health Regions in Manitoba. Criti Care EMS serves a pivotal role in the delivery of Emergency Medical Services training and education in Manitoba. As an industry leading elite training facility, we bring together industry knowledge delivered by emergency services professionals working in the field and intense practical training, graduating career prepared individuals most sought after by municipal emergency services in Winnipeg and Manitoba.

We are proud to offer some of the most experienced and highly trained instructors in the region. All of our instructors are practicing professionals with the Winnipeg Fire Paramedic service and Regional Health Authorities. We also employ practicing professionals in the areas of law and medicine, having lawyers and physicians lend their expertise to specific areas of program instruction. All of our faculty at Criti Care EMS have strong academic backgrounds in science, pre hospital medicine and real life, extensive clinical experience.

### **The Criti Care Difference:**

- Highest employment rate of any academy in the region
- Criti Care holds lateral agreements with various Universities so graduates may receive University credit for their training in pursuit of more advanced education opportunities (e.g. Diploma in Health Administration, Bachelor of Health Science)
- Most advanced training technology utilizing high-fidelity simulation
- Outstanding success rates on COPR exams
- Criti Care's Primary Care Paramedic program is accredited by the Canadian Medical Association.



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## Do you have what it takes?

### Paramedic Characteristics

**The Paramedic must be a confident leader who can accept the challenge and high degree of responsibility entailed in the position. The Paramedic must have excellent judgement, be able to prioritize decisions, act quickly in the best interest of the patient be self disciplined, develop patient rapport, interview challenging patients and maintain safety. The Paramedic must be able to recognize and utilize communication unique to diverse multicultural groups and ages within those groups as well as being able to function independently at an optimum level in a non-structured environment that is constantly changing.**



Generally, the Paramedic is part of a two-person team; Paramedics, depending on training and jurisdiction, are often responsible for safe and therapeutic administration of drugs including narcotics. Therefore, the Paramedic must not only be knowledgeable about medications but must also be able to apply this knowledge in a practical sense. For ACP's (Advanced Care Paramedics) and CCP's (Critical Care Paramedics) knowledge and practical application of medications is extensive. Knowledge and understanding of the general properties for all types of drugs including analgesics, anesthetics, anti-anxiety drugs, sedatives and hypnotics, anti-convulsants, central nervous stimulants, psychotherapeutics which include antidepressants, and other anti-psychotics, anticholinergics, cholinergics, muscle relaxants, anti-dysrhythmics, anti-hypertensives, anticoagulants, diuretics, bronchodilators, ophthalmics, pituitary drugs, gastro-intestinal drugs, hormones, antibiotics, antifungals, antiinflammatories, serums, vaccines, anti-parasitics, and others is a must.

The Paramedic is personally, legally, ethically, and morally responsible for knowing their scope of practice and treatment protocols when drugs are administered. The Paramedic must use correct precautions and techniques, including observing and documenting the effects of the drugs administered.

All Paramedics must be able to perform Basic Life Support, including providing oxygen, maintaining an airway, controlling hemorrhage, immobilizing fractures, etc. ACP's and CCP's must also be capable of providing advanced life support emergency medical services to patients including conducting and interpreting electrocardiograms (EKGs), electrical interventions to support the cardiac functions, performing advanced endotracheal intubations in airway management and relief of pneumothorax as well as administering appropriate intravenous fluids and drugs.

The Paramedic is a person who must not only remain calm while working in difficult and stressful circumstances, but must also be capable of staying focused while assuming the leadership role inherent in carrying out the functions of the position. Good judgment along with advanced knowledge and technical skills are essential in directing other team members to assist as needed. The Paramedic must be able to provide top quality care, concurrently handle high levels of stress, and be willing to take on the personal responsibility required of the position. This includes not only all legal ramifications for precise documentation, but also the responsibility for using the knowledge and skills acquired in real life threatening emergency situations.

The Paramedic must be able to deal with adverse and often dangerous situations which include responding to calls in districts known to have high crime and mortality rates. Self-confidence is critical, as is a desire to work with people, solid emotional stability, a tolerance for high stress, and the ability to meet the physical, intellectual, and cognitive requirements demanded by this position.

## Physical Demands

**Aptitudes required for work of this nature are; good physical stamina, endurance, and body condition that would not be adversely affected by frequently having to walk, stand, lift, carry, and balance at times, in excess of 125 pounds. Motor coordination is necessary because in the event of uneven terrain, the patient's, Paramedic's, and other workers' well being must not be jeopardized.**

The Paramedic provides pre-hospital care and typically works for municipal, civic, regional or private ambulance services. Response times and the duration of the EMS call for service are dependent upon the nature of call. For example, on one call the Paramedic may transport a stabilized patient from one hospital to a different unit at another hospital; on the next call, the Paramedic may respond to a 911 call for a stabbing in a district known to have high crime rates. Thus, the particular stresses inherent in the role of the Paramedic can vary, depending on the nature of the call, as well as the place and type of employment.

However, in general, the Paramedic must be flexible to meet the demands of the ever-changing emergency scene. When medical or traumatic emergencies arise, the situation can be complex and care of the patient must be started immediately. In essence, the Paramedic in the EMS system uses advanced training and equipment to extend emergency physician services to the ill or injured in the pre-hospital environment of the ambulance. The Paramedic must be able to make accurate independent judgements while following oral or written directives. The ability to perform duties in a timely manner is essential, as it could mean the difference between life and death for the patient.

Use of cellular telephone or radio dispatch for coordination of prompt emergency services is required, as is a pager, depending on place of employment. Accurately discerning street names through map reading, and correctly distinguishing house numbers or business addresses are essential to task completion in the most expedient manner. Concisely and accurately describing orally to dispatcher and other concerned staff one's impression of patient's condition, is critical as the Paramedic works in emergency conditions where there may not be time for deliberation. The Paramedic must also be able to accurately report orally and in writing, all relevant patient data. At times, reporting may require a detailed narrative on extenuating circumstances or conditions that go beyond what is required on a prescribed form. In some instances, the Paramedic must enter data on a computer in the ambulance. Superior verbal and reasoning skills are used extensively by paramedics.

## The Primary Care Paramedic (PCP)

**Successfully completed a recognized educational program in paramedicine at the primary care level. PCP's are career paramedics associated with urban, suburban, rural, remote, industrial, air ambulance and / or military services.**

PCPs constitute the largest group of paramedic practitioners in Canada. They are expected to demonstrate excellent decision-making skills, based on sound knowledge and principles. Controlled or delegated medical acts<sup>1</sup> identified in the PCP competency profile include defibrillation and the administration of certain medications.

## Regulation of Paramedic Practice and Approval of Training Programs

**The practice of paramedicine in Canada is regulated by each province or, in the case of federal jurisdictions such as the military, by an appropriate federal authority.**

Each regulator is free to determine the scope of practice and practitioner classification system that applies in its jurisdiction. Similarly the regulator may approve training program(s) that are a prerequisite to employment. A number of regulators are aligning their practitioner classifications with PAC's (Paramedic Association of Canada) NOCP levels.

In addition to complying with local regulatory requirements, many training programs across the country have elected to participate in the voluntary national accreditation process for paramedic training administered by the Canadian Medical Association (CMA). CMA issues Requirements for Accreditation that include an expectation that a program ensures that its graduates possess the competencies determined by the national professional association.

CMA accredits paramedic programs at the PCP, ACP and CCP levels. In order to be eligible for CMA accreditation, programs must identify the level that applies to them and must demonstrate that their graduates meet (or exceed) every specific competency listed in corresponding profile contained in this document. The profiles include requirements related to the physical skills of lifting patients and performing certain other physical acts.

In Manitoba on graduation from a recognized PCP program a graduate may apply for licensing through Manitoba Health Emergency Health Services at the Technician-Paramedic Level (PCP). In Manitoba to work for an ambulance service you must hold a provincial license.